

THE CHART
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Letter from the Rector

February 1, 2012

Dear Friends,

Along with this edition of the *Chart* you will find an e-blast with some of the reports for the Annual Meeting of Christ Church, which will take place promptly after the 10:00 AM Holy Eucharist this coming Sunday, February 5. This year's Annual Meeting is especially important because we have every expectation that over the coming months we will receive the permission of the Town of North Hempstead for the re-zoning and the sub-division of the Christ Church campus which will lead to the sale of a portion of the Parish House and part of the land that surrounds the Parish House. If all goes well work on the renovation of the Parish House will begin in the early summer. Christ Church will also receive \$1.5 million for our endowment at that time and, in time, the Rectory will be renovated. In the long run this will bring great benefits to Christ Church; in the short run there will be much chaos.

In addition, the Vestry has begun the process of planning for the future of Christ Church after my departure from Manhasset. The leadership of the members of the Vestry and the entire parish family will be crucial during this period. Although change can be frightening—it also can be very creative!

Beyond the Annual Meeting, this coming Sunday and the Sunday following will be filled with activities. At 4:00 PM the Christ Church Choir will join the choirs of the Cathedral of the Incarnation in Garden City for Choral Evensong for the Feast of Candlemas. If you have never been to the Cathedral, it is well worth the journey to Garden City to see the Cathedral and the grounds—as well as participate in a beautiful service of Evensong.

In the church at the Annual Meeting, we will have handmade crafts from East Africa for sale. This is part of the Team Africa ministry. The proceeds from the sale support church-supported orphanages in Kenya and Tanzania.

On Sunday, February 12 we will have an informal Mardi Gras brunch following the 10:00 AM service. We have invited the New Heart Church to join us for the brunch. King Cakes will be flown-in from New Orleans. We have recipes for Jambalaya, Grillades and Grits. If you would like to try your hand at making some of these New Orleans delights, please pick-up the recipes from the church and sign-up so we know who is cooking what. I will provide a sacket with the spice-mix.

Finally, Ash Wednesday is on February 22. This begins our Lenten season. Services on Ash Wednesday will be at 9:00 AM (Morning Prayer), 10:00 AM (Holy Eucharist with the Imposition of Ashes), 5:45 PM (Evening Prayer) and 7:30 PM (Sung Eucharist with Imposition of Ashes).

This comes with my best wishes.

Sincerely,
David B. Lowry, Rector

Parish Notes:

Over this last week we have had deaths of three long time and very active members of Christ Church. Peter Andel, who served as a member of the Vestry of Christ Church as well as Warden numerous times over the past three decades, died on January 23. He was buried in the Christ Church cemetery on Saturday, January 28. We have also heard that Richard Cheeseborough died in Laconia New Hampshire where he and his wife Dotty moved after Richard's retirement from the New York State Maritime Academy. Betty Dahl died on the evening of January 30 after a long illness. She was an active and beloved member of Christ Church for fifty years. The funeral for Betty will be held at 10:30 AM on Saturday, February 4. Interment will follow in the Church Yard.

Peter, Richard and Betty will be missed by all of us who had the privilege of knowing them.

CANDLEMAS EVENSONG AT THE CATHEDRAL Sunday, February 5

On **Sunday, February 5** at **4:00 P.M.** the Christ Church Chancel Choir and Schola Cantorum will join the Cathedral Choir of Men and Girls and Cathedral Schola Cantorum at the **Cathedral of the Incarnation** in **Garden City** for **Solemn Choral Evensong**. In addition to hearing a wealth of great music in a beautiful and prayerful setting, this service is also a wonderful opportunity for Christ Church to show itself as an active and vital component within the Diocese of Long Island. It would be great to have as many parishioners from Christ Church in attendance as possible to support our choir and show solidarity with our brothers and sisters at the Cathedral. The service will end *long before* the Super Bowl kick-off! The Cathedral is located at 50 Cathedral Avenue, Garden City, NY 11530. More information can be found online at www.christchurchmanhasset.org or www.incarnationgc.org.

Confirmation Class Schedule (Spring 2012)

The dates when Confirmation Class will meet are listed below. These dates take into account the school breaks and holidays listed on the Manhasset Public School website. Due to holidays and breaks, some meeting dates do not follow the 'every other week' rule of thumb; note these dates

especially in February and March. Classes meet from 11:30am-12:30pm on these dates. Please, feel free to contact me if you ever have questions or concerns.

January 22	April 1
February 5	April 15
February 26	May 13
March 11	May 20
March 18	June 3

Notes from the Fellowship Committee

On Sunday, Feb. 12, immediately following the 10 am service, there will be a Mardi Gras luncheon, complete w/King cakes, in the Parish house.

We have invited the New Heart Church to join us. We are looking for volunteers to help set up, clean up and cook.
Signup sheets will be in the rear of the church.

All are welcome.

Father Lowry will be providing some of his favorite New Orleans/Mardi Gras recipes, for those who volunteer to cook.

If you have any questions, please contact Liz Giacomina (**944-9760**), Kate Wright (**327-8228**), or Patti Crisafulli (**850-1355**)

Monday, February 27, 7 :00pm~~Women's Dinner.....details to be announced.

Lenten Program Wednesday Evenings following Ash Wednesday

We will again be participating with St. Stephens, Port Washington and Christ Church Manhasset in a Lenten Program, the topic and time to be announced shortly.

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These are copy of some of the Annual Reports. A complete copy of all reports will be available in the rear of the Church at the Annual Meeting this Sunday.

Reports for Annual Meeting Altar Guild

To the members of the Altar Guild, namely, Carol Allen, Amy Angus (Secretary), Kathryn Bindert, Marina Conrad, Lucy Field, Louise Fribush, Burr Henahan, Mary Lowry, Holly Melichar, Valerie Siener and Marge Trapp, I wish to thank you for your dedication and support. I would like to express my appreciation to Anita Schmidt, Ward Wright, Enrique Valdes and John Mallon for

assisting with the Christmas decorations. A special thank you to Lucy Field for her talent and hard work in preparing new bows for this passed Christmas.

This is a plea for much needed contributions to the Altar Guild, as donations are down. The Guild depends on donations to cover the cost of flowers and supplies such as candles, wine etc. There are many Sundays open. Please call Kathy Hoffmann or myself, if you would like to memorialize someone or give a thanksgiving offering.

Respectfully submitted,
Diana T. Tadler
Directress

2011 Report of Christ Church Sunday School

We love having new families join our Sunday school and have 57 students enrolled this year. Classes begin at **9:50** and continue through our chapel service which starts at 10:45. Our classroom time focuses on the same Gospel reading as is read in church, and we go over it again during the chapel service. This provides continuity in what the children are learning about and what the adults are reading and hearing in church so that everyone has the opportunity to discuss what they have learned or listened to in church and in Sunday school.

Chris Ballard, our seminarian, puts together the lesson plans each week for both younger and older children. Our chapel service is run by the Youth Group and Chris who guides the children through the Gospel lesson each week in addition to music with the Chapel Choir and piano accompaniment. We end with the Eucharist and prayer. The children take turns as crucifer for their respective classes and the students process to chapel with their crosses decorated with pictures and items they have made pertaining to their weekly lessons. They light and extinguish the altar candles.

Our staff of teachers consists of Cathy Trezza who teaches our pre-K 3's, 4's and Kindergarten class. Arlene Blocker teaches the 1st and 2nd grades, Heather Bennett and Steven Polis the 3rd and 4th grade class and Lisa Carr teaches 5th and 6th grades. Chris Ballard works with the 7th and 8th grade children. Jeannine Daly is our Substitute Teacher who we can always count on and Pam Smith, who formerly taught in the Pre-K/K class, fills in for Cathy whenever needed. All teachers are CAP (Child Abuse Prevention) certified. Our senior high school students serve in church as lectors, crucifers, intercessors, etc., so that they are involved in the service and in our church. Arlene Blocker coordinates the preparatory class for First Communion run by Father Lowry.

In the spring, we had our Easter "egg" hunt, planted flowers around the parish hall and the traffic circle to make our campus more beautiful and appealing and held our Awards Sunday and picnic last June. From our annual Welcome Back Sundaes, Halloween in the Graveyard and Advent crafts it was a successful fall season. As the Christmas Pageant did not take place this year because we did not receive responses from the Sunday school families as to participation, the children had a Christmas party with ice cream, music and crafts thanks to Marie Ferraro, one of our **homebound parishioners** who Fr. Lowry, Chris and Walter visit each week.

The children participate in outreach projects each year making valentine cards for the veterans in the V.A. hospital in Northport and packing shoeboxes with gifts for Operation Christmas Child. We are fortunate to have Susan Bunyon as Chair of this committee to organize the project and we thank her for all her hard work. Susan has an army of volunteers working with her who never tire of wrapping shoeboxes for our children to fill.

Our wonderful parent Committee Chairs and their volunteers have done so much to make our Sunday school a success. They plan and coordinate, organize, shop, wrap, set up, donate flowers and contribute in many other ways. The teachers thank them all for their hard work.

As always, my thanks, gratitude and sincere appreciation to our teachers who give so much of their time and put so much effort into making each Sunday a joyful and fun learning experience for the children. We strive to make Christ Church Sunday School a fun where the children can learn about our faith.

Respectfully submitted, Heather Angus Bennett

Annual Report of the Director of Music to the Parish

5 February 2012

The music program at Christ Church continues to thrive and grow thanks to overwhelming support from the parish family. As we begin 2012, we look forward to an exciting term. On February 5 (today) at 4:00 P.M. the Christ Church Chancel Choir and Schola Cantorum will be joined by the Cathedral Choir of Men and Girls and Cathedral Schola for a service of Solemn Choral Evensong at the Cathedral of the Incarnation in Garden City. It is a singular honor for a parish choir to be invited to sing a major service at its cathedral, and it is a testament to the hard work and dedication shown by the members of the Christ Church Choir every week. The service will be very beautiful and will be an excellent opportunity for Christ Church to show itself as an active and vital component within the Diocese of Long Island. All are invited and encouraged to attend.

The Chancel Choir is hard at work on a demanding schedule of music for the coming months. The choir will continue to sing one choral mass setting each month, including Charles Gounod's *Messe breve aux seminaires* on Transfiguration Sunday, Maurice Duruflé's *Messe cum júbilo* during Lent and Louis Vierne's resplendent *Messe solennelle* on Easter Sunday. There will also be Choral Evensong on Sunday, May 6, at which the choir will sing the monumental anthem "Rejoice in the Lamb" by Benjamin Britten, and special music at the 10 A.M. Eucharist on Mother's Day, May 13 (Bob Chilcott's *Little Jazz Mass*, sung by the women of the choir).

The Christ Church Schola Cantorum, which is in its second year this year, is a continued success. This program allows young people in grades nine through twelve to join the Chancel Choir in exchange for a small scholarship fund set up by the church. Though the program is still in its infancy, it has been a positive addition to the choral program and, as it grows and continues to foster interest in nurturing excellence among young musicians in our parish and the surrounding community, it will serve to be a shining achievement in Christ Church's legacy. **All** high school students in the parish are welcome to join the program.

The Chancel Choir itself is always looking for more members, so if you have *any* musical experience at all, please do not hesitate to ask about joining the choir. In the words of St. Augustine: "*Those who sing, pray twice.* "

I must also express my gratitude and appreciation to Laura Pavlovich for another successful year leading the Chapel Choir. Their contribution to the monthly family services has been exemplary and their leadership of the early Christmas Eve service was extraordinary. Combining the Chapel Choir with the Chancel Choir at the Family Eucharist each month has been a singularly enriching experience for all involved. My thanks also goes out to all the choristers and their parents for their commitment to the program. Anyone with a child who may be interested in joining the Chapel Choir is encouraged to contact Laura Pavlovich.

At this point I wish to bring the parish up to date on the condition of the organ. I submitted a letter to the Vestry at its October 2011 meeting regarding the deteriorating condition of the organ console, its electrical systems and the pipework itself. While I am able to play the organ each week, I must do so by drawing stops manually, and it is becoming increasingly more challenging to play even some of the most basic aspects of the service and to accompany/conduct the choir while managing the failed electropneumatic action. I have been able to mask this difficulty with varying degrees of success, so the congregation is probably not aware that there are problems at all. I was authorized to seek out the opinions of various organ-building firms in the hopes of gathering data and quotations on a possible refurbishment project, which would include replacing decayed and outdated electropneumatic circuitry and mechanical components that have been damaged by rodents with modern solid-state computer systems, rebuilding the blown engines that operate the expression shutters on the enclosed chambers on either side of the chancel, repairing damage to the blower and windchest and refitting/repairing many of the pipes. To be concise, we have an instrument built only forty years ago that is having major issues usually akin to one more than twice its age. It is my intention to discover what can be done to ensure that this church is led in song week after week and year after year with the high quality of music and artistry to which is has grown accustomed. There is absolutely no reason why the organ shouldn't remain in good playing condition for the next century, provided adequate measures are taken now to address the reasons why its various components are deteriorating prematurely. I am still corresponding with various experts in the area of organ maintenance and learning what course of action would prove best for Christ Church.

Again, I extend my most heartfelt appreciation and gratitude to all those who work to make the music a spiritually rewarding and successful component of the liturgy and ministry at Christ Church, and to the parish as a whole for its continued support of the music program.

Respectfully yours,

Andrew H. Yeargin, M.Mus.

Organist & Choirmaster

Public Relations Committee

In 2011, the Public Relations Committee continued its focus on garnering more publicity and community awareness for Christ Church, its various worship services, its church choirs and music programs, its church school and children's activities, as well as fellowship within the Christ Church community. The intent is to distinguish Christ Church as a spiritual home for the entire family, in comparison to other churches in the area.

To this end, press releases and calendar listings were distributed to the print media on a monthly basis, detailing such news as: Christ Church and the Junior League of Manhasset's sponsorship of a Caregivers' Connection Conference in February 2011, with follow up stories on the Conference featured in the *Manhasset Press*, *Hicksville Illustrated*, *Farmingdale Observer* and *Levittown Tribune* and other local Anton papers; the commencement of two caregiver support groups in March 2011; coverage of Bishop Provenzano's visit to Christ Church for Confirmation in September, with a news story and photo of the Bishop prior to his visit and then a subsequent story and photos following his visit, carried in *Manhasset Press*; the Choir's presentation of Evensong in October, the Faure' "Requiem" in November, with photos of the Choir and a news story about these musical services, the background on each musical composition, the names of the soloists, words about the importance of music in the Anglican tradition and music as an integral part of our worship at Christ Church, and Lessons and Carols in December, all carried in the *Manhasset Press*; the Church School's "Ice Cream Sunday" welcoming the church school students back in September, also in *Manhasset Press*; a story in the *Manhasset Press* on Christ Church seeking Choral Singers for its Choral Scholars' Program, initiated by Choirmaster and

Organist Andrew H. Yeargin to attract singers in grades 9-12 to participate in our choir; our Chapel Choir being selected to participate in Lord & Taylor's "What is Christmas Made of?" concert in November and also to record an original composition called "What is Christmas Made of?" for a CD that Lord & Taylor marketed as part of their holiday music project; the Chapel Choir singing at North Shore Long Island Jewish Stern Family Center for Extended Care and Rehabilitation with photos of the choir carried in *Manhasset Press* in late December.

The web site is continually being updated, with the most recent events posted. All the news stories cited above were posted, as well as other activities, such as the church school's Christmas Pageant, information on how to participate in the children's Chapel Choir, calendar listings announcing special services, or fellowship events as the Men's and Women's Dinners. New and old photos are used to compliment the news stories. Although the web site could be a resource for the congregation to get the most up-to-date information, the main focus of the webmaster is visibility to the community-at-large. Everyone uses the Internet as a resource. Families moving into the neighborhood or long-time residents looking for a new church home will find us on the Internet. The webmaster hopes that a visitor may come to Christ Church once because of what he sees on the webpage, but will stay because of what he sees in person.

Christ Church is now on Facebook! Dan Wright made us a Facebook page which is updated periodically with light news of general interest to the Parish.

Both ongoing press coverage and web updates will be important tools to help in Christ Church's future growth. In 2012, a Communications Committee will be initiated to build on this work.

Respectfully submitted by Pattie Gallatin and Laura Pavlovich

Vestry Retreat
November 4-5, 2011
Facilitators: Bill Siener with Dr. Dick Shoup

In our EMC stewardship letters, stress was placed upon our church positioning itself to serve our evolving mission and ministry. In that context, all present Vestry members and two prior Vestry members completed a survey, with the survey identifying: 1) The Single Most Important aspect of our Church, 2) Strengths of our Church, 3) Weaknesses of our Church, 4) What is Most Important to me, and 5) Core Values we should use to Guide our Church. Please see the Vestry Survey responses at the end of this report.

The Vestry Retreat revitalized our focus and identified areas that need improvement for our church to continue and flourish as we move into the future. Those areas are: New Member Growth, Youth program, Mission and Outreach, Vestry and Parishioner Participation, Communications, and Fellowship, with the Vestry Committee members assigned (see the below assignments). A Vestry Retreat is planned in the 1st Quarter 2012 following new Vestry members joining the Vestry.

The Vestry will have presentations on these areas at the Annual Meeting and in the coming weeks following the 10:00 AM service, as we ask for volunteers and start forming the committees to study each of these areas.

Please note, that as you read this report you will notice that there are areas of overlap in the various committees' subject matter, particularly, with regard to the Communications and Fellowship areas.

Committee Assignments:

New Member Growth	Daniel Wright/ George Faeth
Youth Program	Heather Bennett/ Arlene Blocker
Mission & Outreach	Paul Peters
Vestry& Parishioner Participation	Ariana Paterson/ Bill Siener
Communications	Pattie Gallatin/ Clayton Tadler
Fellowship	Liz Giacoma

New Member Growth

Ideas and Suggestions from the Discussion on New Member Growth

What is our target market? Key: Families with school children
 Perception: Sports activities conflicting schedules w/ church: deterrent to growth?
 For new residents: "Welcome Wagon list; provide a CC packet
 Pictures for information packets: a handout brochure
 Music CD to be included in the information packet
 Paid advertising: Annual Manhasset Supplement (Manhasset Press supplement)
 Greater community presence
 Community conversation; talk to our neighbors
 Communications to the community
 Sermons on the website
 Usher duties: Greeting new visitors (who generates the Usher list?)
 Identify new people; place survey cards in the pews
 New contributors noted and thanked; follow up as possible new members
 Orientation to new visitors/ new members at church

Church worship times?
 Worship service involvements for teens
 Acolyte training: Serve as Crucifer/ Acolyte/ Server
 More activities for children/ families: Youth activities
 Fellowship: For activities: pair older parishioners w/ new parishioners for activities (Will assist in the responsibility-sharing; train new volunteers)
 Parish-wide events: Open House
 Comfortable dress: possibly less formal (Just come to church)
 More activities on the campus: focus on the new buildings usage

Discussion by Daniel Wright/ George Faeth

Develop welcome packet mailers to new residents explaining our mission, charitable efforts, and reasons for becoming a member. Also, distribute the welcome packets in the back of the church, particularly, at Easter and Christmas Eve
 Church Directory/ Photo book, in print and on-line, including photos, backgrounds, professions, etc.
 Name tags for Vestry members during the service and at Coffee Hour
 Children's Choir sings at Lord & Taylor, NSLIJ: Let's expand our communications to other locations, such as the LIRR train station
 Focus on the Music program, with more events like Evensong, but advertised as public events/ concerts
 Sermons/ Music on the website
 The Liturgy Service bulletin should contain specific sit/ stand directions, including written passages

Tracking and following up on potential new members: 1) people who donate money, 2) Ushers recording the names of visitors/ new faces, 3) Passing an Attendance Book, particularly at Easter and Christmas Eve
Advertise in local papers

Youth Program

Ideas and Suggestions from the Discussion on Youth Program

If meaningful to teens, then teens will find the time for a Youth Program

Youth Program should be a destination

Have "cool" activities/ planned activities

Saturday evening fun activities

Older teens taking the lead in Youth Program activities

Charity/ service missions in the community: Obtain a list of potential service opportunities

Identify mission opportunities as High School teens have a community service requirement to complete over the four years' period

Community service programs (e.g., The Inn @ Hempstead/ Midnight Run)

Bring friends to the worship service events even if they are not church members

"New trend" music should be incorporated into the Worship service

Review what St. Mary's, Shelter Rock Church and other area churches are doing with their Youth Program

Combine the Youth Program w/ Manhasset churches/ St. Stephen's Youth Program

Meet with the Youth Committee

Identify the right couple to lead the Youth Program

Consider a teacher for the Youth Program leadership

Express appreciation to volunteers for their work

Discussion by Heather Bennett/ Arlene Blocker

Suggestions for committee members:

This committee needs supportive people who will give their time to the planning and carrying out of activities for the teens

We have suggestions for committee members and are prepared to contact those people. We would also ask the congregation if there are people who would like to volunteer to work with the middle/high school teens

We need to keep in mind that any person who works directly with children must be CAP certified by the Diocese – whether or not a person has a certification from another CAP program

Committee to include one Youth Member

Suggestions for activities:

Work at a soup kitchen (TBD: once a month, once a quarter)

Volunteer at a shelter where there are kids of the same age

Accompany Lisa Carr and Carol Allen to the Food Pantry

Have a food drive (in church or in the community)

Car Wash – fund raising effort for the new parish house

Survey the teens: what's fun to do on a Saturday night? Ask them for suggestions of what they would do as a group.

Check with Middle School and High School guidance offices about suggestions for community service (I have the contact name and number for St. Stephen's and for the High School.

Mission & Outreach

Ideas and Suggestions from the Discussion on Mission & Outreach

The Ask: involvement results from being asked to participate
Not a financial/ expense- only issue:
Periodic meeting with the congregation (once/ month): (e.g., Moment for Mission)
More group/ community feel in our activities
Involvement in local schools: mentoring?
Ask the congregation about service/ volunteer opportunities: keep an ongoing list of opportunities
Integrate with community service project(s)
Local/ metro area focus of projects
Level of volunteers: old and new parishioners (should be a personal validation for the service rendered)
Develop an inventory of tasks at church

Evensong, Lessons & Carols; Choir concerts; advertise to the community; start with the Vestry:
talk to others about the event
Put our structure in place that doesn't revolve around David
Include more people in Eucharistic visits
Include volunteer opportunities on the EMC Estimate of Giving card
Encourage lay leadership on mission tasks
Involvement in Diocesan projects
Matching people to the mission tasks
Better manage Lector/ Reader/ participation lists
Grooming co-chairs to provide for volunteer leadership succession
A task: Editing church publications (service bulletin)

Vestry & Parishioner "Ownership" / Participation Ideas and Suggestions from the Discussion on Need for Vestry & Parishioner "Ownership" / Participation

Vestry

Vestry must lead by example
Vestry orientation: New members
Specific assigned responsibilities/ roles for each vestry member
Periodic reporting
Need committee structure in place for transition of Rector
Vestry meeting materials due one week before the Vestry meeting
Start and end Vestry meetings on time
Need to have former Vestry member involvement: an excellent resource base
Need to identify potential Vestry member areas of expertise
Vestry members need to take the lead by attending all parish functions
(Expand this mission to a second circle of stakeholders)
Monthly/ Quarterly meetings with the parish

Parishioners

People will make time for targeted, meaningful things
Frame parish events in a way that people will consider important and make time for the event
Chair of each committee will have a Vice Chair: Need a master parishioner list
(For each event there must be a volunteer responsible; should not be overbearing)
E-mail blast to communicate events (Constant Contact)
Identify volunteer opportunities and responsibilities
Need for greater parishioner participation

Discussion by Ariana Paterson/ Bill Siener

Vestry

Need to lead by example: leadership/ work as a team

- Retreat Committees to be a test of our commitment
- Vestry/ Parishioner committee members to be recruited by Mid-February (old and new parishioners on committees)
- Vestry retreat/ orientation meeting for all vestry members in 1Q 12
- Use of church resources: ECF/ Alban Institute ("Best Practices")

Need to communicate status

- At church meetings, in print and electronically (e-mails/ web site)
- Annual meeting presentations the starting point
- Communications should be results-oriented with a focus on Deliverables/ Next Steps

Parishioner Participation

Need for "Ownership"

- The Phrase: People will make time for targeted, meaningful activities/ things

Fellowship activities needed to enhance the role of the parish as an extended family

Need for a parish data base (Parish Soft: Family Directory)

- Increased use of electronic communications: e-mail blasts/ web site links to Facebook/ Twitter (Focus should be upon the use of volunteer resources)

Communications

Ideas and Suggestions from the Discussion on Communications

Review what other North Nassau Deanery parishes use for communications: Ask David

Review Trinity Church (Wall Street)/ other large NYC churches:

Consider the \$ involved to maintain

Establish a committee around our message; "sales pitch/ brand"

Electronic media: different uses by younger v. older parishioners

Improved internal communications: new photos of current events on web site; PR around upcoming events

Communicate our total campus plan: What will the new campus look like? Additionally, what are the interim plans for the campus during the construction?

(i.e., the Administrative Office location)

Expand communications: Annual meeting information; Annual meeting report on web site

St. Stephen's web site: (click here approach to subscribe/ unsubscribe for information)

Written communications: PR v. other written communications

Welcome packet: New community members ("Come worship with us")

Christ Church information in Manhasset Press annual supplement

The Chart (Update): Consider a banner similar to that used by St. Stephens:

(Responsibility: Staff or volunteer?)

Web site: new media/ maintenance

Consider the use of Contact Contact/ software-based telephone message blast systems

Liturgy Service bulletin: need proof-readers

New Church sound system: Record sermons/ music on web site

Discussion by Clayton Tadler and Pattie Gallatin

Form a Communications Committee, with members from both the Vestry and the parish; solicit said Committee members by tapping specific people with PR experience, as well as a general "ask" at the church Annual Meeting.

Expand email capabilities and do email "blasts" reminding of upcoming events, such as Evensong; send out press releases and photos at same time as releasing to print media, i.e. Chapel Choir singing at NSLIJ or Father Lowry's article on Ashraf featured in this month's "The Dominion".

Use of e-mail lists by the Vestry for ongoing communications with the congregation, concerning items in addition to articles in the Chart, etc.

Potentially consider using Twitter/Facebook as a method of communication for last minute event changes, urgent announcements, spur of the moment events.

Create a schedule for Vestry Committee Reports to the parish, potentially with one report/month at the end of the church service after Father Lowry does the general announcements.

24 hour review period for the Vestry to review, correct, and make appropriate additions to email blasts.

Vestry and/or a Committee member to assist the Church Secretary by proof reading the Chart and the Liturgy Service Bulletin prior to publication.

Snail mail follow up to newcomers by Communications Committee as a personal means of outreach to prospective new members/or parishioners not on email.

Survey for parishioners to "check the box" on what items/topics they wish the church to keep in contact about, and not the items they don't so they realize the correspondence they are receiving is pertinent to them.

Create a Christ Church brochure "advertising" our mission, services, church school, events etc. and use for distribution to new parishioners, to new members of the community, etc.

Research the communications utilized by other churches in our area; catalogue those communications vehicles; consider which are "best practices" and recommend which Christ Church might adopt.

Fellowship

Ideas and Suggestions from the Discussion on Fellowship

Fellowship overflows into the new member attraction/ parishioner involvement

Draw more members to church:

- Events: Progressive Dinner/ Evensong (Plan for child care)

- Get everyone involved (e.g., RCB: Progressive dinner w/ 285 attendees)

- Have a communications plan to support the events

- Plan a Progressive Dinner for Spring, 2012 (possibly 2 times/ year event)

Establish a "Shepherding Group": Contact your flock to attend a given event;

- Give them plans for developing relationships

Not just a "party committee": part of the extended family

Discussion by Liz Giacom

Plan to have signup sheets for all of the currently planned events (i.e., Spring Evensong/Reception & Lessons & Carols/Reception)

Create a separate committee for each event.

Concern: several of these events may/may not take place, given the availability of the Parish House construction project going forward.

Plan to ask for volunteers to sign up for hosting a coffee hour (not date specific), as the present list is only for 6 months before we start to repeat the names.